

**Kin Capital Partners LLP**  
**Pillar 3 Disclosure and Policy**  
**May 2020**

**Introduction**

The Pillar 3 disclosure of Kin Capital Partners LLP (“Kin Capital” or “the Firm”) is set out below as required by the FCA’s “Prudential Sourcebook for Banks, Building Societies and Investment Firms” (BIPRU) specifically BIPRU 11.3.3 R. This is a requirement which stems from the UK’s CRDIII implementing Regulations which represented the European Union’s application of the Basel Capital Accord (Basel III) and furthers the consistent capital adequacy standards introduced in 2007 by increasing the quality of capital that firms are required to hold. The Directive has been incorporated by the Financial Conduct Authority (“FCA”) into its regulations through the Prudential sourcebook for Investment Firms (“IFPRU”). This is supplementary to, and in some parts replaces the Prudential sourcebook for Banks, Building Societies and Investment Firms (“BIPRU”) and GENPRU, the general prudential sourcebook.

**Frequency**

The Firm will make Pillar 3 disclosures at least annually. The disclosures will be as at the Accounting Reference Date (“ARD”).

**Media and Location**

The disclosure will be published on Kin Capital’s website.

**Verification**

The information contained in this document has not been audited by the Firm’s external auditors, as this is not a requirement, and does not constitute any form of financial statement and must not be relied upon in making any judgement on the Firm.

**Materiality**

The Firm regards information as material in disclosures if its omission or misstatement could change or influence the assessment or decision of a user relying on that information for the purpose of making economic decisions. If the Firm deems a certain disclosure to be immaterial, it may be omitted from this statement.

**Confidentiality**

The Firm regards information as proprietary if sharing that information with the public would undermine its competitive position. Proprietary information may include information on products or systems which, if shared with competitors, would render the Firm’s investments therein less valuable. Further, the Firm must regard information as confidential if there are obligations to customers or other counterparty relationships binding the Firm to confidentiality. In the event that any such information is omitted, we shall disclose such and explain the grounds why it has not been disclosed.

## **Summary**

The CRD, to which the Firm remains subject as a consequence of the UK CRDIII implementing Regulations, have three pillars; Pillar 1 deals with minimum capital requirements; Pillar 2 deals with Internal Capital Adequacy Assessment Process (“ICAAP”) undertaken by a firm and the Supervisory Review and Evaluation Process through which the Firm and Regulator satisfy themselves on the adequacy of capital held by the Firm in relation to the risks it faces and; Pillar 3 which deals with public disclosure of risk management policies, capital resources and capital requirements.

The regulatory aim of the disclosure is to improve market discipline.

The Firm is required to disclose its risk management objectives and policies.

The Firm has assessed business and operational risks in its ICAAP and sets out appropriate actions to manage them.

## **Covid-19 Pandemic**

Throughout the pandemic the Firm has continued to follow the advice from the government and health authorities and has successfully implemented a number of business continuity initiatives. The Firm has remained open for business and staff are working remotely. The Firm is confident that it has continued to deliver the same high level of service during this time.

The Firm faces the same risk of economic uncertainty and financial strain posed on businesses and individuals throughout the UK and the rest of the world. The potential lack of investment activity in the market could result in reduced income earned by the Firm.

The Firm has considered the risks that it may potentially face as a result of the pandemic and has plans in place to ensure that it remains compliant with its capital requirements at all times.

## **Background to the Firm**

### **Background**

The Firm is incorporated in the UK and is authorised and regulated by the FCA as an Alternative Investment Fund Manager. In addition the Firm holds client money and assets which give it the categorisation of an ‘IFPRU Firm’ and it undertakes MiFID activities.

### **Risk Management Objective**

The Firm has a risk management objective to develop systems and controls to mitigate risk to within its risk appetite.

### **Governance Framework**

The Partners are the Governing Body of the Firm and have the daily management and oversight responsibility. They meet monthly and include:

- Richard Hoskins
- Christian Elmes

The firm’s approach to assessing the adequacy of its internal capital to support its current and future activities is documented in its Internal Capital Adequacy Assessment Process (“ICAAP”). Collating the “ICAAP” consists of management collectively determining the firm’s business strategy and risk appetite, as well as setting out the design and implementation of the firm’s risk management

framework. Risk appetite is the degree of risk that management are willing to accept without having to apply further resources and capital to mitigate this risk. Risks are assessed in terms of the probability of the risk occurring after taking into account any risk mitigation measures adopted by the firm.

As a commercially sensitive document, the ICAAP is not a public document and hence is not published by the Firm nor is it made available to clients, whether institutional or retail.

The ICAAP includes an assessment of each of the risks identified by the FCA and the various controls in place to mitigate those risks. These include credit risk, market risk, operational risk, concentration risk, business risk, liquidity and Appointed Representative risk. Each of these is outlined below.

### **Credit Risk**

Credit risk is the potential loss of all or part of a loan, outstanding debtor balances, security, guarantee or indemnity whereby clients and counterparties fail to meet their financial and commercial obligations. Potential credit risk can materialise in the following areas of the business; client fees and, when applicable, client money held with banking institutions and corporate money held with banking institutions. However, the firm is confident that systematic controls are sufficiently in place to mitigate said risks.

Based on the analysis of exposure to credit risk and the robust procedures in place to mitigate said risks, the firm deems its overall exposure to credit risk as low.

### **Market Risk**

Market risk is a measure of the firm's exposure to adverse external factors such as movements in interest rates and securities markets indices. The standard market risk factors are equity risk, interest rate risk, and currency risk.

Equity risk is considered to be low since the Firm has no significant direct exposure to equity risk as the firm does not currently hold any trading positions.

The Firm has little exposure to interest rate risk in relation to its funding. The firm is not leveraged, has no third party debentures or preference shares and does not use subordinated debt or similar instruments. As the firm is not debt financed an upwards interest rate shock will have a limited effect on the firm.

When applicable, the firm will be exposed to interest rate changes in respect of interest earned on client cash held with banks. The interest received is used to offset other costs and help maintain lower fees. With interest rates at all-time lows still, it is unlikely that the firm will suffer major risk to revenue arising from an interest rate drop.

Kin Capital considers interest rate risk to be low.

The firm has minimal direct or indirect exposure to currency risk as all fees are charged in the firm's functional currency of sterling and almost all investment transactions are settled in sterling.

Therefore currency risk is considered to be negligible.

The firm has no direct risk and rare indirect exposure to commodity risk as the firm does not deal in commodities on either its own account or that of its clients' in non-securitised commodities. As a result, commodity risk is conceived as negligible.

Based on a comprehensive analysis within the ICAAP type framework, market risk is low-to-moderate.

### **Operational Risk**

Operational risk is the risk of loss resulting from inadequate or failed internal processes, people and systems or from external elements.

The Firm's operational, internal control and disaster recovery procedures function to highly effective standards. They are reviewed by the Governing Body on an annual basis. They are subject to independent external audit by the firm's auditors on an annual basis.

The Firm considers operational risk to be low.

### **Concentration Risk**

Concentration risk is the risk of being dependent upon one or relatively low numbers of clients to generate income.

Concentration risk is considered to be moderate.

As the business grows, revenue streams will expand and diversify, diminishing the concentration risk exposure significantly.

### **Business Risk**

Business risk is the risk of disruption to normal procedures and carrying out desired strategy caused by changes in the environment including economic, social political and technological factors, as well as external factors such as natural disasters, terrorism or other "force majeure".

Certainly, the firm's fund requirements are risk-sensitive to variance in business cycles, socio-economic and political conditions. The FCA recommends that a firm should aim to maintain an adequate capital buffer to mitigate such risk. As will be expanded on in the following section, the Firm maintains a capital ratio that suitably exceeds the regulatory requirement. As a result, the firm concludes that business risk is low to moderate. Furthermore, the current political and legislative environment is supportive of the tax schemes inherent in the EIS and VC services the Firm predominantly offers.

The Firm mitigates its risk of disruption by making use of easily replaceable and up to date hardware and software. All key client asset systems are replicated off-site so that in the event that the firm's main offices were to be destroyed then the majority of business could be continued next day and full recovery could be achieved in a week.

Furthermore, client assets and money are fully segregated and could be transferred to another service provider very quickly.

Business risk is considered to be low to moderate.

### **Liquidity Risk**

This is the risk that a business will be unable to meet its financial obligations as they fall due.

The business has capital headroom that is sufficient for the FCA regulatory requirement, such that any shortfall can be covered efficiently.

Client money and assets are held in segregated client bank accounts separate to the business cash and assets.

As a result, liquidity risk for the firm is moderate.

### **Appointed Representative Risk**

As a Principal firm to more than one appointed representative firms (“AR’s”), Kin Capital is exposed to the actions or inactions of these AR’s. Kin Capital is responsible for ensuring that the AR acts within the scope of permission allowed to it by virtue of Kin Capital’s Part 4A Permission. This poses three key risks:

- the Firm faces the risk that the actions of the AR are such that they reflect poorly on the reputation of Kin Capital by association, which would have a resulting effect on income over the longer term;
- the Firm faces the risk that the actions of the AR are in breach of the rules laid down by the FCA and that as Principal, Kin Capital are responsible. This is a further reputation risk, but also puts the capital of the Firm at risk, should Kin Capital have to pay a fine due to the behaviour of the AR; and
- the Firm faces the risk that the AR runs out of capital or cash, but continues to have ongoing commitments.

Based on a comprehensive analysis review documented in the ICAAP, Kin Capital considers credit, market, operational, concentration, business, liquidity and appointed representative risks to be relatively low to moderate overall.

### **Capital Resources**

Kin Capital is an IFPRU Limited Licence firm (with a base capital requirement of €125k) and is subject to an expenditure requirement.

The Firm has undertaken an internal capital adequacy assessment process (“ICAAP”). The ICAAP was last revised in May 2020 and currently has capital resources consideration in excess of the regulatory minimum capital requirement.

### **Remuneration**

The EU Capital Requirements Regulation (Regulation (EU) No 575/2013) imposes a requirement for disclosure of Kin Capital’s approach to remuneration risk. The aim is to ensure that firms have in place remuneration policies which are both consistent with and promote effective risk management and do not expose them to excessive risk.

The Firm has a remuneration policy that appropriately addresses potential conflicts of interest and the Firm’s authorised persons are not rewarded for taking inappropriate levels of risk. Under the Remuneration Code (“the Code”), Kin Capital is classified as a proportionality level three firm, which allows it to dis-apply many of the technical requirements of the Code and proportionately apply its rules and principles in establishing its policy.

The Firm is satisfied that the policies in place are appropriate to its size, internal organisation and the nature, scope and complexity of its activities.

The Firm does not have a formal Remuneration Committee. Partners and staff are reviewed on an annual basis by the Partners. Remuneration is determined with reference to the performance of the individual during the year and with regard to the Firm's actual and projected reserves, profits and cash position.